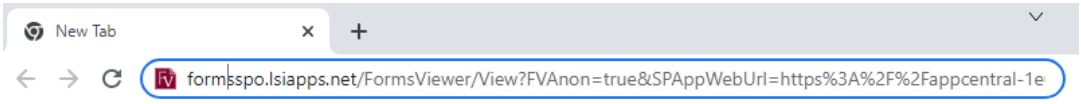
Farm Service Elevator Feed Ordering App

Steps: Connect Register Login to place order Forgot Password

Connect to the application

1. Open any web browser on a PC or your mobile device.
2. Select or copy this link into the browser address bar: FSEFeedOrder (lsiapps.net)

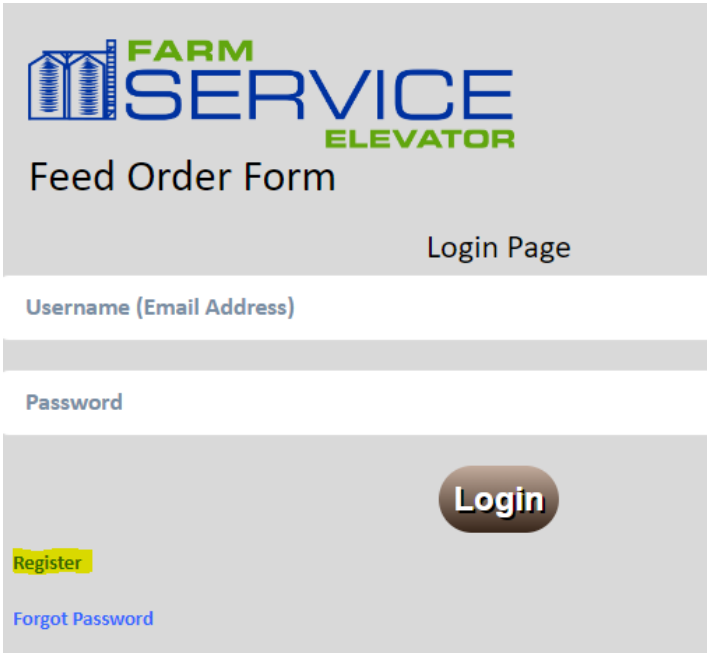


Register a Username

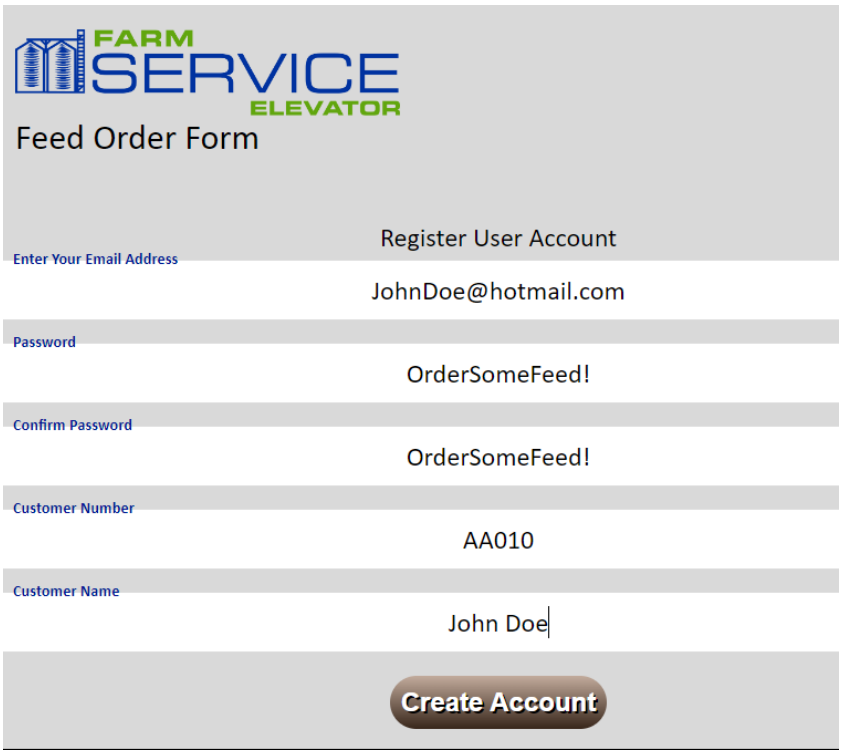
Hints:

- For the first time ordering of each farm, you must register a user and password.
- If you have multiple farms, you will need to register each farm.
- You can use the same user and password for each farm. You can also register multiple users for each farm.
- The customer number can be found on your invoices or can be provided to you by anyone at Farm Service Elevator that you currently order feed with.
- The password must be at least 10 characters and have a special character (Example: ! or $).
- The Customer Name can be any name.
- Since multiple emails addresses can be associated with a farm, you can use the name associated with the email address, or you can use your farm name.

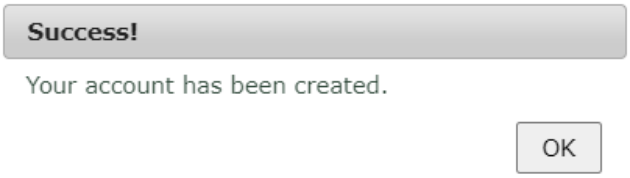
1. To register, click the Register link on the Login Page to take you to enter registration information.



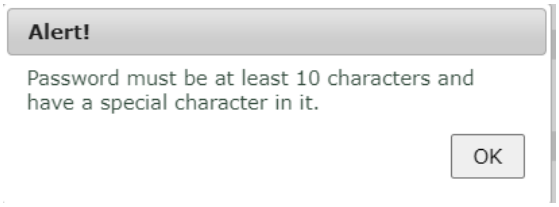
2. Enter the required information. (view hints)



3. Click “Create Account”

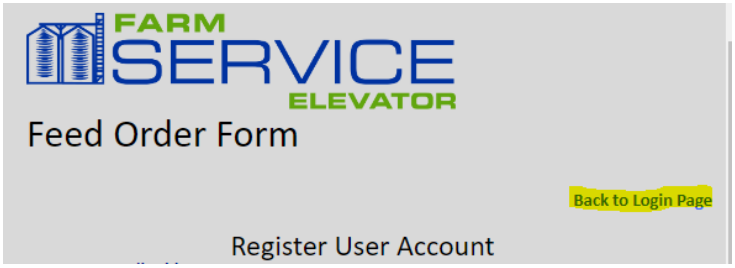


4. CIick “Ok” and you will be sent to the Login Page



You will be informed of any errors. Click Ok to correct.

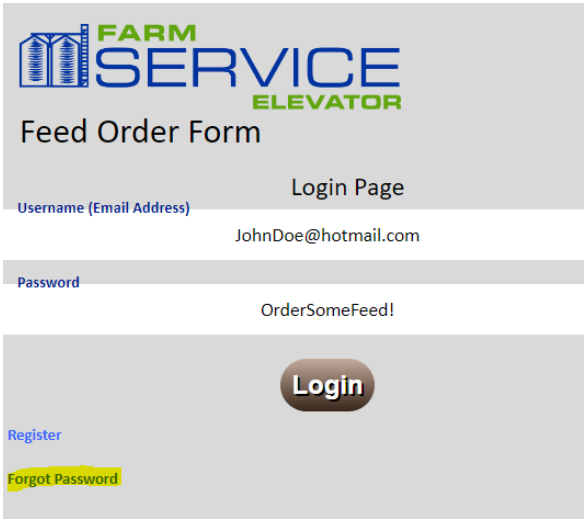
To cancel registration, click the “Back to Login Page” link



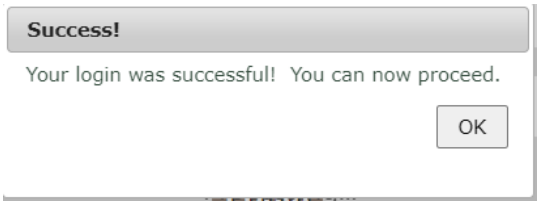
Login to create a Feed Order (home)

To create a feed order:

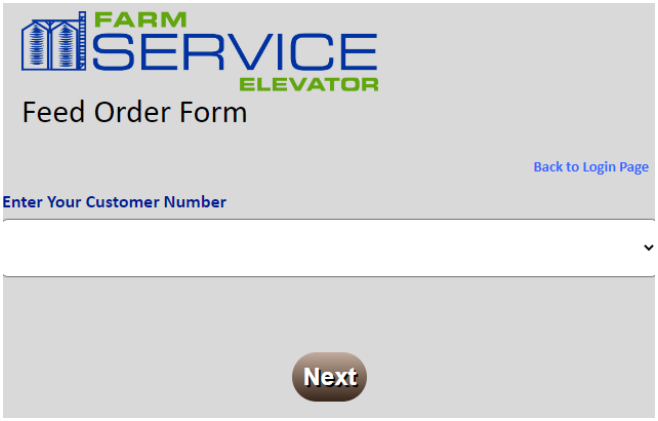
1. Login to the app with the user/password that you created during registration. If you forgot your password, you can click "Forgot Password" to reset it.



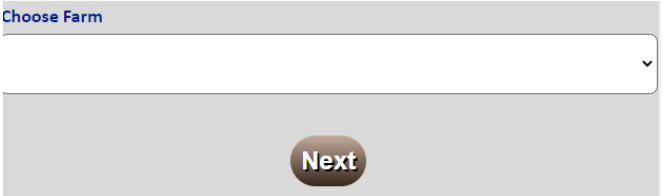
2. Click Ok to continue



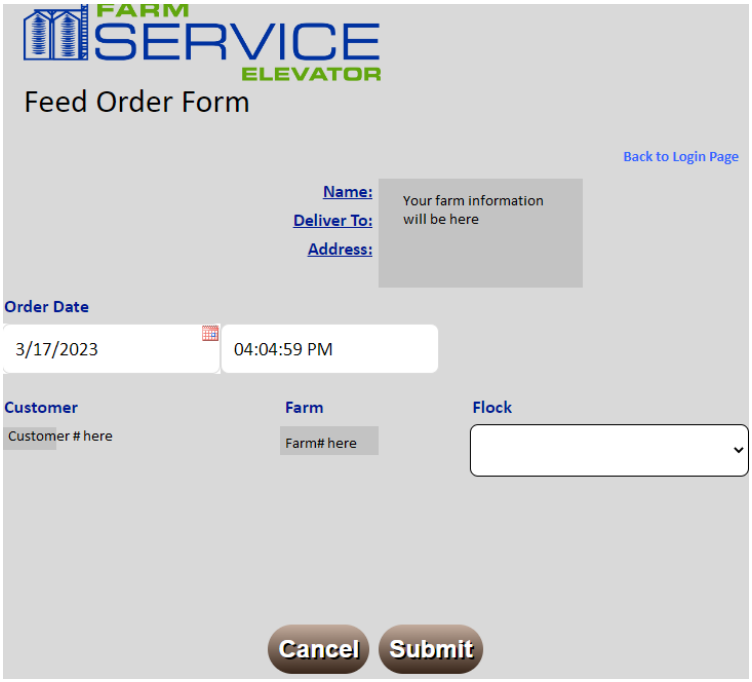
3. Select your customer number from the list and click "Next"



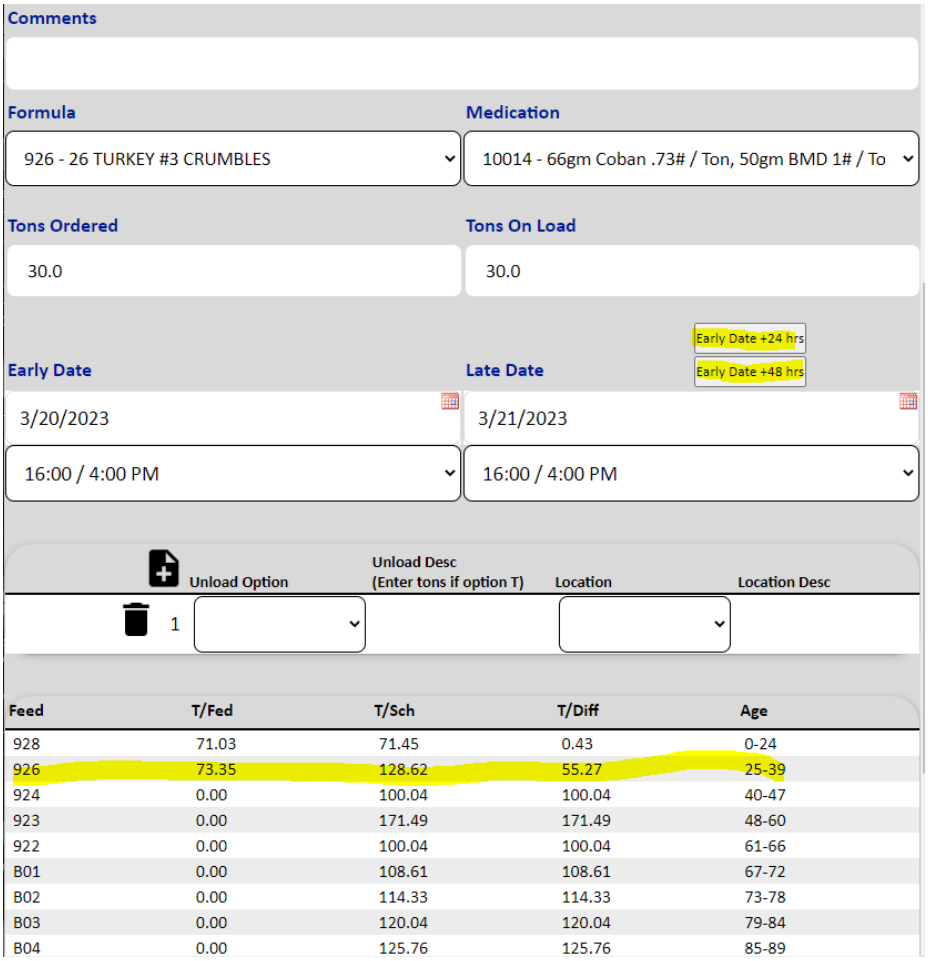
4. Select your farm from the list and click Next



5. You will now see your information, an order date, an order time and a flock selection.
   The order date and time will default to the current date and time. Select Your flock and click “Submit”

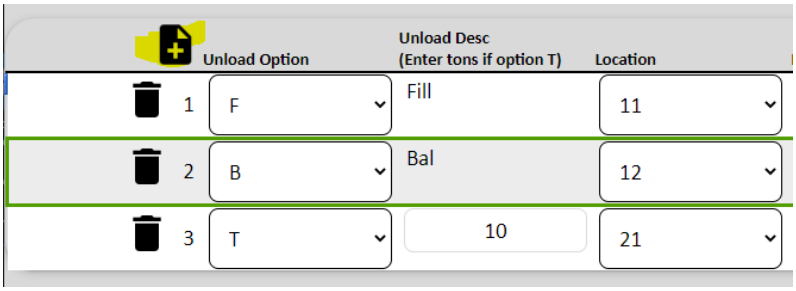


6. Continue to enter the information for the order. See the next page for notes about data entry on this form and completion of the order.



Notes:

- You can use the feed schedule at the bottom to help determine the feed formula that you should enter.
- Medication is not required
- Tons Ordered and Tons on Load will be loaded with the maximum that you can receive based on your default method of delivery and the current road restrictions
- You can only enter the Tons Ordered
- Dates and Times cannot be in the past
- Enter the earliest date/time that you wish to receive the feed in the “Early Date” section
- Enter the latest date/time that you will to receive the feed in the “Late Date” section
- The Late Date/Time cannot be before the Early Date/Time
- Use the “Early Date +24 Hrs” button to auto load the late date/time 24 hours from the early date/time
- Use the “Early Date +48 Hrs” button to auto load the late date/time 48 hours from the early date/time
- You can adjust the late date/time after using +24 or +48 hours button to initially load the late date/time
- Multiple “Unload Options” can be entered (used for the driver to know how to fill your feed tanks)
- After entering the first unload option, use the icon to create another row if desired
- Use the trash icon to delete a row
- The Location is the feed tank. Each location can only be entered once per feed order.



The unload options are:

F = Fill the tank
B = Unload remaining balance (usually done after Fill)
T = Unload specific number of tons. You must enter the number tons to the right
S = Split load between tanks (usually you will enter multiple tanks with “S”)
SP = Split balance between tanks (usually you will have an “F” to fill and then multiple SP to split the balance between other tanks

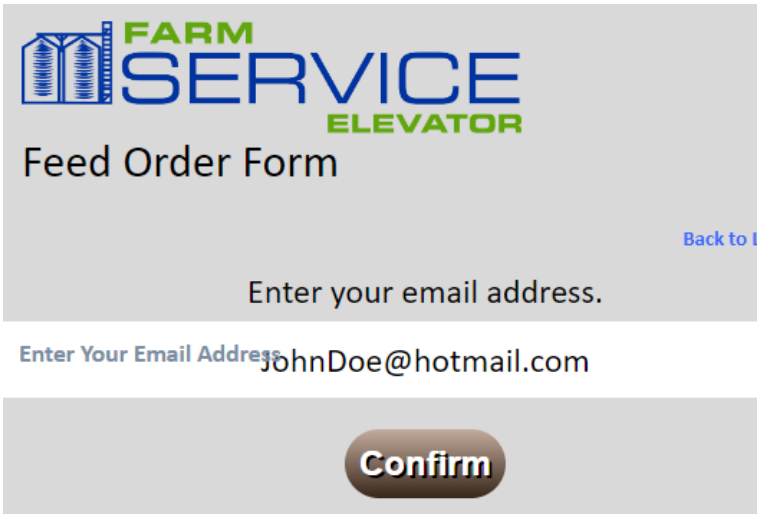
7. Click “Submit” to place the order.

8. You will be given a confirmation code and notification that you will receive an email that Farm Service Elevator has received your order. In that email, you will also receive a .PDF attachment of your order as you entered it on the screen.
9. **Review the attached order closely and contact Farm Service Elevator if you notice anything that is not correct.**

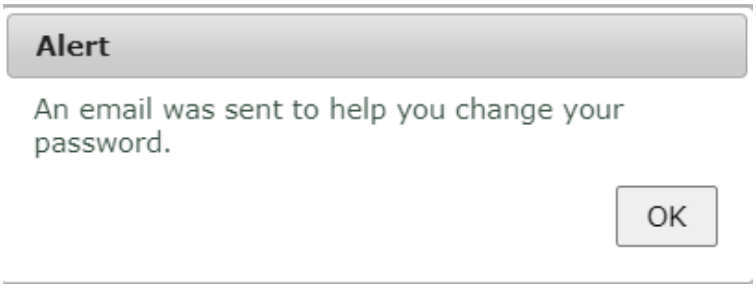
Forgot Password (back to Login)

If you forget your password and clicked “Forgot Password” on the login page.

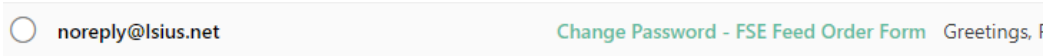
1. Enter your email address and click “Confirm” to receive and email with a reset link.



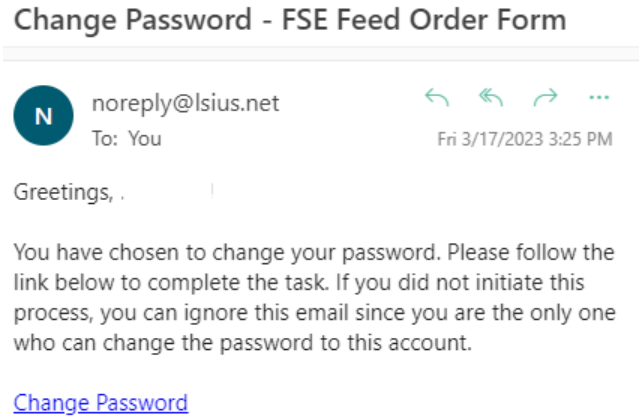
2. You will receive this message indicating to check your email



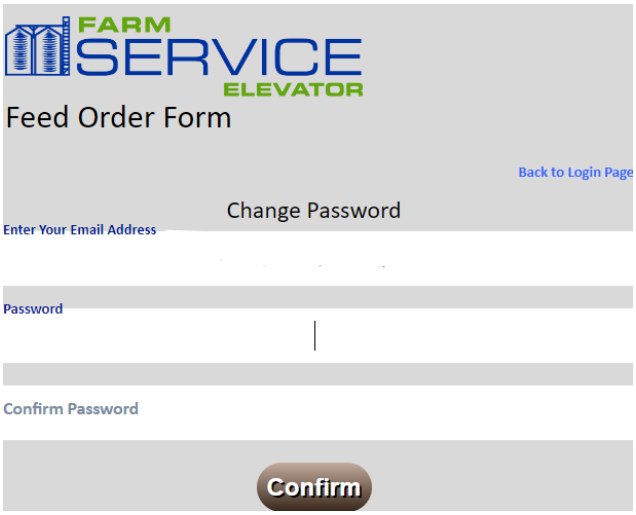
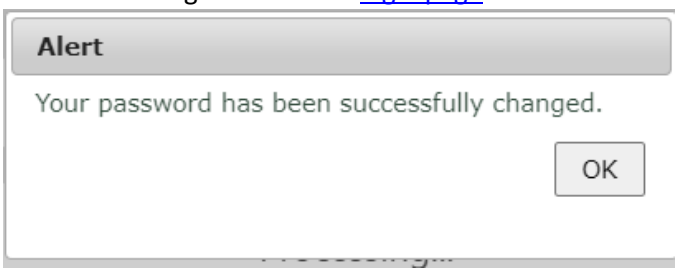
3. You will find an email in your email account like this. If you do not see it, check your spam folder.



4. Open the email and click the “Change Password” link. This will open a new page on the web browser with a form to change your password.



5. Enter your new password and click “Confirm”



6. Click Ok to go back to the [login page]